

Annual Work Plan, 2017  
 Project title: "Strengthening Parliamentary Governance in Moldova"  
 Project ID: 00094901  
 Output ID: 00088088

Approved by:  
 Parliament of Moldova



UNDP

PLANNED ACTIVITIES	2017				Approved Budget (USD)		
	Q1	Q2	Q3	Q4		Code	Budget Description
<b>Output 1: Members of the Parliament and Standing Committees have improved capacities to review legislation related to EU integration agenda</b>							
<b>Intervention 1.1 Support Standing Committees to timely review draft laws and their compliance with the EU integration agenda (gender equality, open, accountable and transparent institutions)</b>							
1.1.1 Baseline assessment of Parliamentary Committees on EU and SDGs output + capacity development plan + ToR/Job Descriptions for the new department on Committee Support							
					71200	International Consultants	102,000
					71200	International Consultants	30,000
					72100	Contractual services - Companies	20,000
					71200	International Consultants	10,000
					71600	Travel	10,000
					72100	Contractual services - Companies	10,000
					71600	Travel	12,000
							54,000
<b>Intervention 1.2 Strengthen cooperation between the Parliament and the Government to ensure transparent, participatory and gender mainstreamed law-making process</b>							
					71200	International Consultants	28,000
					71300	Local Consultants	
					71200	International Consultants	20,000
					75700	Training, workshops and conferences	6,000
					71600	Travel	
							59,000
<b>Intervention 1.3 Support Parliament Secretariat to provide Members of the Parliament and Standing Committees with professional and gender inclusive advice during the review of draft laws</b>							

PLANNED ACTIVITIES	2017				Approved Budget	Planned budget (USD)	
	Q1	Q2	Q3	Q4			Code
1.3.1 Assist the Secretariat to develop mechanism on functioning of the unit on committee support and MPs assistance, together with the job descriptions of all staff					72100	Contractual services - Companies	15,000
					71300	Local Consultants	
1.3.2 Assist the development of the SOP on Safety and Security of the Parliament's premises					71200	International Consultants	20,000
1.3.3 Workshops to targeted parliamentary support staff to enhance their capacities and provide more professional, accountable and gender inclusive services					72100	Contractual services - Companies	12,000
1.3.4 Facilitate the exchange of experience between the Parliament Secretariat staff and staff from Secretariats from EU member states.					71600	Travel	12,000
<b>Intervention 1.4 Support Parliament Secretariat Management Team in change management and result oriented management.</b>							<b>53,000</b>
1.4.1 Support Change Management in the Secretariat of the Parliament and Change Management Team					71200	International Consultants	35,000
1.4.2 Provide tailor made trainings to enhance the capacities of the Secretariat and specific departments to efficiently install practices of change management and result oriented management.					72100	Contractual services - Companies	10,000
1.4.3 Arrange secondment of key Secretariat staff to well-functioning parliaments to review change management practices.					71600	Travel	8,000
<b>Intervention 1.5 Capacity enhancement of the Gagauz People's Assembly Secretariat to assist GPA Committees review legislation.</b>							<b>44,000</b>
1.5.1 Conduct a needs assessment to identify capacity gaps of staff of the Gagauz People's Assembly supporting the work of GPA Committees					71300	Local Consultants	6,000
1.5.2 Provide training to staff of the People's Assembly based on identified needs and specific (legislative drafting, budget oversight) skills.					72100	Contractual services - Companies	5,000
1.5.3 Organize a study visit for senior staff of Gagauz People's Assembly Secretariat on service management and delivery					71600	Travel	8,000
1.5.4 Organize shadowing and internship scheme in Parliament of Moldova for members and staff of the Gagauz People's Assembly.					72100	Contractual services - Companies	5,000
1.5.5 Establishing platforms for ensuring GPA's transparency, responsiveness to constituencies and contacts with civil society					71300	Local Consultants	
					72100	Contractual services - Companies	20,000
Translation, Editing services					71300	Local Consultants	
					74200	Audio visual and printing product costs	5,000
1.6 Programme advisory costs					61300	Salaries of international staff	35,000
<b>Subtotal Output 1</b>							<b>352,000</b>
<b>Output 2: Members of the Parliament and Standing Committees have improved capacities to review and oversee policy implementation with a particular focus on policies related to the implementation of SDGs and of the EU integration agenda</b>							
<b>Intervention 2.1 Support the Parliament Secretariat to align organizational structure, internal procedures and work practice with the needs of the Members of the Parliament and Standing Committees' oversight work</b>							<b>97,000</b>

PLANNED ACTIVITIES	2017				Approved Budget		
	Q1	Q2	Q3	Q4	Code	Budget Description	Planned budget (USD)
2.1.1 Support to the Secretariat of the Parliament in implementation of the SDP					71200	International Consultants	
					71300	Local Consultants	50,000
					72100	Contractual services - Companies	
					72100	Contractual services - Companies	20,000
					71200	International Consultants	27,000
2.1.2 Capacity development for the secretariat staff based on findings of the Baseline Assessment of Committees and needs of Secretariat Staff							
2.1.3 Feasibility study for establishing the Parliamentary Institute (Research)+Review cooperation opportunities with local Universities/Academia and Local Think tanks							
<b>Intervention 2.2 Enhance capacities of Standing Committees to effectively oversee implementation of laws and policies, in particular, related to SDGs and EU integration agenda with involvement of civil society and independent institutions.</b>							87,000
2.2.1 Support to Parliament to exercise its oversight function on the Independent and Regulatory Institutions					71300	Local Consultants	8,000
					71200	International Consultants	
2.2.2 Enhance cooperation between the Parliament and Court of Accounts to ensure appropriate follow-up mechanisms on the Court of Accounts' reports					75700	Training, workshops and conferences	25,000
2.2.3 Support to the Parliament to review and update its RoP					71300	Local Consultants	5,000
					75700	Training, workshops and conferences	6,000
2.2.4 Presentation of the Second Global Parliamentary Report on parliamentary oversight (IPU Report)					71600	Travel	
					71200	International Consultants	20,000
2.2.5 Technical assistance to sectoral parliamentary working group on monitoring the implementation of the AA, DCFTA and SDGs					75700	Training, workshops and conferences	
2.2.6 Strengthening the skills for budget oversight with particular focus on the spending of EU budget support					71200	International Consultants	15,000
2.2.7 Peer-to-peer exchange visits to learn first-hand about the experience with EU standards related to oversight practices of EU candidate and/or member states					71600	Travel	8,000
<b>Intervention 2.3 Strengthen the role of thematic cross-party groups (Women Platform, GOPAC Chapter and other) to oversee implementation of the gender and anti-corruption legislation</b>							42,000
2.3.1 Organisational and substance support to the WP, GOPAC and Parliament's anti-corruption platform					71600	Travel	
					75700	Training, workshops and conferences	20,000
2.3.2 Provide legal advice to support legal/policy initiatives of thematic cross-party groups related to SDGs and European integration agenda					71300	Local Consultants	6,000
2.3.3 Develop capacities of the Women Platform to monitor and promote gender equality related aspects of legislation					75700	Training, workshops and conferences	5,000
					71600	Travel	
2.3.4 Provide capacity development for GOPAC members on their roles and responsibilities					75700	Training, workshops and conferences	5,000

PLANNED ACTIVITIES	2017				Approved Budget	Planned budget (USD)	
	Q1	Q2	Q3	Q4			Code
2.3.5 Joint-workshops with GOPAC HQ on Parliament's role in fighting corruption and support in the establishment of the Moldovan branch of GOPAC					75700	Training, workshops and conferences	6,000
					71600	Travel	
<b>Intervention 2.4. Support the enhanced cooperation between the Parliament of Moldova and the Gagauz People's Assembly on overseeing the implementation of the country's reform agenda</b>							<b>12,000</b>
2.4.1 Technical assistance to Parliament's Working Group with Gagauzia and Communication Platform for Transnistria					71300	Local Consultants	10,000
					75700	Training, workshops and conferences	
					71600	Travel	2,000
2.4.2 Ensure participation of MPs from Gagauz People's Assembly to capacity building events organized for MPs of the Parliament of Moldova					71300	Local Consultants	
					74200	Audio visual and printing product costs	5,000
2.5 Programme advisory costs					61300	Salaries of international staff	35,000
							<b>278,000</b>
<b>Subtotal Output 2</b>							
<b>Output 3: Parliament of Moldova has improved capacities to better engage with CSOs, media and citizens</b>							
<b>Intervention 3.1 Operationalize Parliament Information Management System (e-Parliament):</b>							
3.1.1 Support to the development of the E-Parliament Information System					72100	Contractual services - Companies	10,000
3.1.2 Support to the implementation of the E-Parliament IS:					71200	International Consultants	
- institutional and regulatory improvements					72100	Contractual services - Companies	30,000
- support to ICT strategic management							
- trainings					71600	Travel	
- study visits							
3.1.3 Development of specialised software solutions for e-Parliament IS (i.e. e-voting, e-evidence of goods; e-archive etc.)					72100	Contractual services - Companies	50,000
3.1.4 Peer-to-peer exchange visits with other IT units from European national Parliaments					71600	Travel	8,000
<b>Intervention 3.2 Support Parliament Secretariat and Standing Committees to enhance institutional access and transparency to meet information demands of the civil society, media and citizens.</b>							
3.2.1 Develop a Concept on Public Awareness Campaign and Public Perception Survey					72100	Contractual services - Companies	8,000
3.2.2 Support to the implementation of Open Parliament principles and Open Data standards in line with the Declaration on Parliamentary Openness					71200	International Consultants	10,000
3.2.3 Development of Concept for implementation of parliamentary monitoring organisations in Moldova					71200	International Consultants	6,000
3.2.4 Support to Parliament-CSOs communication platform					75700	Training, workshops and conferences	6,000

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	Q1	Q2	Q3	Q4	Code	Budget Description	Planned budget (USD)
<b>Intervention 3.3 Enhance capacities of Members of the Parliament and Parliament Secretariat to enhance interaction with constituents in the regions</b>							
3.3.1 Support to Implementation of Parliament's Outreach and Communication Plan							
					72100	Contractual services - Companies	40,000
					72100	Contractual services - Companies	
					71300	Local Consultants	10,000
					71600	Travel	
							8,000
<b>Intervention 3.4 Support Parliament Secretariat and Permanent Bureau to enhance public transparency through introduction of innovative tools on open budget initiative and public financial management</b>							
3.4.1 Develop the concept on how the Parliament can utilize innovative tools in promoting greater public/CSDs engagement							
					71200	International Consultants	8,000
<b>Translation, Editing services</b>							
					71300	Local Consultants	
					74200	Audio visual and printing product costs	5,000
							35,000
<b>3.5 Programme advisory costs</b>							
							226,000
<b>Subtotal Output 3</b>							
<b>Output 4: Project Management</b>							
							141,120
							26,400
							20,200
							7,200
							13,300
							14,720
							13,300
							9,500
							1,500
							1,000
							8,000
							1,000
							25,000
							141,120
<b>Subtotal Output 4</b>							
							997,120
<b>Total</b>							
							79,770
							1,076,890
<b>GRAND TOTAL</b>							

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes the need for transparency and accountability in financial reporting.

2. The second part of the document outlines the various methods and techniques used to collect and analyze data. It includes a detailed description of the experimental procedures and the tools used for data collection.

3. The third part of the document presents the results of the study, including a comparison of the different methods and techniques used. It also includes a discussion of the limitations of the study and the need for further research.

4. The fourth part of the document discusses the implications of the study for the field of research. It highlights the need for more rigorous and systematic approaches to data collection and analysis.

5. The fifth part of the document concludes the study and provides a summary of the key findings. It also includes a list of references and a list of figures and tables.